



भारतीय पेट्रोलियम और ऊर्जा संस्थान
INDIAN INSTITUTE OF PETROLEUM & ENERGY
VISAKHAPATNAM - 530003

Advertisement No.: IPE/NTS/02/2022-23 dated:10.12.2022

Indian Institute of Petroleum & Energy (IPE) an Institution of National Importance enacted by the Parliament vide the Indian Institute of Petroleum & Energy Act, 2017 (No: 3 of 2018).

The Institute invites applications from Indian Nationals for the following non-teaching position:

Sl. No.	Name of the Post	Pay Level and Pay	Upper Age Limit	Category & No. of Posts
01	Junior Technical Officer (IT Software)	10 (56100 – 177500)	40 Years	UR (01)

Following are the essential and desirable qualifications for the post notified:

Post/ Pay Level/	Essential, Desirable qualifications and Experience
Junior Technical Officer (IT Software) / Pay Level - 10	<p><u>Essential:</u></p> <p>B.E. / B. Tech /M.Sc. Degree or equivalent in Computer Science and Engineering/ Information Technology or MCA from a recognized University/ Institute of repute with at least 60% marks or an equivalent CGPA on a grade point scale, with at least seven years relevant Experience.</p> <p style="text-align: center;">OR</p> <p>ME/M.Tech./M.S. degree in Computer Science and Engineering/Information Technology or equivalent from a recognized University/ Institute of repute with at least 60% marks or an equivalent CGPA in a grade point scale, with at least five years relevant Experience.</p> <p><u>Relevant Experience:</u></p> <p>Hands-on working Experience with a strong background in the following: MVC framework, Web development framework (like Spring), Hibernate, Maven, PHP, Java technologies, J2EE technologies</p>

	<p>especially JSP, JDBC, HTML5, JSON, Javascript front-end framework like jQuery. Web services tools and XML. Database design and development for efficient online transaction processing environment using RDBMSs like Postgres SQL, etc. System and database administration. Communication protocols like TCP/IP and HTTP. Software development processes, including various lie-cycle models. UML, system and class design, development, testing and maintenance of software systems. Experience in the implementation of transferring data from ERP to other Websites (Very Large Scale) through secured Web Services</p> <p><u>Desirable:</u></p> <p>Development and working experience at client places for handling and implementing ERP systems, especially at academic Institutions of National Importance and similar Central Govt. organizations or research laboratories.</p>
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GENERAL INSTRUCTIONS TO THE CANDIDATES

1.	The candidate must be a citizen of India.
2.	Age relaxation against reserved posts shall be admissible for the respective categories as per Government of India Norms.
3.	<p>(a) In the case of candidates who have served the Institute for at least three years on a regular post, the maximum age limit is 50 years.</p> <p>(b) In the case of candidates who have served the Central/ State Government, Central/ State Autonomous Bodies, other IITs/NITs/CFTIs, etc., for at least three years on a regular post, the maximum age limit may be relaxed by five years.</p> <p>(c) Age relaxation as per GoI norms shall also be admissible to the regular employees of Central/ State Governments, Ex-Servicemen, Meritorious Sports Persons, etc.</p>
4.	<p>(a) The Institute reserves its right to place a reasonable limit on the total number of candidates to be called for the selection process.</p> <p>(b) Fulfilling qualifications per-se does not entitle a candidate to be called for the selection process.</p> <p>(c) The Institute reserves the right not to fill up the post or cancel the Advt. in whole or part without assigning any reason, and its decision in this regard shall be final.</p>
5.	The closing date for application submission shall be the cut-off date for age, and educational qualification.

6.	The Institute reserves the right to assign/ transfer the selected candidates to any section/ department within the Institute and appointments will be offered accordingly.									
7.	The Institute reserves the right to relax Experience in the case of candidates serving in Government Departments/ IITs/ NITs/ Central Autonomous Bodies in analogous positions. Higher initial basic pay may be given to exceptionally qualified and deserving candidate(s).									
8.	<p>Method of Recruitment:</p> <p>The selection shall be made on the basis of Presentation and Interview. If required, the following tests may also be conducted for shortlisting candidates for Presentation and Interview-</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 60%;">Step I: Trade Test</td> <td style="width: 20%;">- 100 marks (Qualifying in nature)</td> <td rowspan="3" style="font-size: 2em; vertical-align: middle;">}</td> <td rowspan="3" style="vertical-align: middle;">Total</td> <td rowspan="3" style="vertical-align: middle;">- 100 marks</td> </tr> <tr> <td>Step II: Written Test</td> <td>- 80 Marks</td> </tr> <tr> <td>Step III: Computer Proficiency Test</td> <td>- 20 marks</td> </tr> </table> <p>The Committee constituted to conduct the Trade Test, Written Test and Computer Test will decide the minimum qualifying marks. The candidates who qualified in the Trade Test (Step-I) will only be called for the Written & Computer Tests (Step II & III). The candidates who qualified in the Written & Computer Tests will be called for Presentation & Interview.</p> <p>A preliminary shortlisting of the candidates shall be made based on essential qualifications and Experience mentioned in the advertisement.</p> <p>The Selection Committee shall decide the minimum qualifying marks/ standards for the aforesaid tests, which shall be final.</p>	Step I: Trade Test	- 100 marks (Qualifying in nature)	}	Total	- 100 marks	Step II: Written Test	- 80 Marks	Step III: Computer Proficiency Test	- 20 marks
Step I: Trade Test	- 100 marks (Qualifying in nature)	}	Total				- 100 marks			
Step II: Written Test	- 80 Marks									
Step III: Computer Proficiency Test	- 20 marks									
9.	Institute reserves its right to decide the selection process method depending upon the number of applications/shortlisted candidates.									
10.	The candidates applying for the post(s) should ensure that they meet all the eligibility conditions. If at any stage it is found that the candidate is not meeting the eligibility conditions, her/his candidature will be summarily rejected.									
11.	No TA/DA will be paid for appearing in the recruitment tests.									
12.	The persons presently employed by the Central Government/ State Govt./ Union Territory Administration/ Central or State Autonomous Bodies/ Central or State PSUs are to submit. No Objection Certificate (NOC) from their employer for applying against this advertisement. They may submit their Application without NoC, but the same shall be treated as Advance Copy, and such candidates shall be required to submit NOC when asked for/ while attending a Written Test/ Interview, failing which their candidature may not be considered.									

13.	Candidates have to produce the original documents at the time of or before appearing in the test/ Interview for verification.
14.	No correspondence will be entertained from the candidates regarding postal delays/ email communication, the selection process, and the reasons for not being called for the interview/ selection process.
15.	Canvassing in any form may lead to the cancellation of the candidature.
16.	In case of any inadvertent mistake in the process of selection which may be detected at any stage even after the issue of offer of appointment, the Institute reserves the right to withdraw/cancel/modify any communication made to the candidates.
17.	The minimum period of Probation for the position against this advertisement is 01 (one) year.
18.	Legal disputes, if any, regarding the above will be restricted within the jurisdiction of Visakhapatnam only.
19.	Candidates must send their Application in the attached prescribed format only, along with self-attested copies of all educational qualifications, Experience, and other testimonials. Incomplete applications or applications not in the prescribed format or without self-attested copies of certificates/ testimonials or received after the last date are liable to be rejected.
20.	Candidates are advised to fill in their correct and active email addresses in the Application, as the Institute will make all correspondence through Email only. Test/Interview schedule will be emailed in due course to the shortlisted candidates in their registered Email. No separate letter (Hard copy) will be sent for this purpose. Further, for any updates, please visit the Institute website regularly for subsequent amendments, if any, in the advertisement and results.
21.	In case of any corrigendum/addendum pertaining to this advertisement, the same shall be published on the Institute's website only. Accordingly, all applicants in their own interests are advised to visit the Institute's website 'www.iipe.ac.in' regularly. They should also regularly check their email account for updates.
22.	Candidates will be shortlisted for Test/Interview on the basis of the information provided by them in their applications. They must ensure that provided information are correct. Suppose at any subsequent stage or at the time of Test/Interview any information given or any claim made by them in their applications is found to be false/incorrect. In that case, their candidature/appointment will be liable to be rejected/terminated, including necessary legal action, if any.
23.	Last date of Application through Email is <u>09th January, 2023</u> . A signed hardcopy printout of the Application with all the essential documents should reach by <u>13th January, 2023</u> .
24.	No application fee for all candidates.

Checklist of documents to be submitted along with the Application.

- i. A hard copy of the Application duly signed in each page.
- ii. Self-Attested copies of all certificates, Mark sheets from SSC/HSC/Matriculation onwards.
- iii. Self-Attested copies of any other relevant certificates/testimonials/ Experience Certificates with NOC, as mentioned in the Application.
- iv. Self-Attested copies of Certificate for Persons with Disabilities (PWD) & Ex-Servicemen etc. as per Govt. of India norms.

APPLICATION SUBMISSION AND DEADLINE

Candidates possessing requisite qualification & Experience are required to send the completed form in the prescribed format along with all the requested attachments/ documents on or before **09th January, 2023** to <staffrecruitment@iipe.ac.in>. A printout of the completed application form, duly signed on each page, along with self-attested copies of all educational qualifications, Experience, and other testimonials as required to support the candidature of the applicant must reach the Institute on or before **13th January, 2023**. The address for sending the hard copy of the Application is as follows:

The Registrar

Indian Institute of Petroleum & Energy

2nd Floor, Main Building,

Andhra University College of Engineering,

Visakhapatnam, Andhra Pradesh, PIN - 530003.

Envelope should be superscribed as “**Application for the post of JTO (IT Software)**”.

In the absence of the hardcopy of the Application, an email copy of Application will not be considered.

For all other details, the candidates may contact the office of the Registrar, Phone: **0891-2856012/ 2856009**, Email: ‘*staffrecruitmentqueries@iipe.ac.in*’.

Date: 10th December, 2022

Sd/-
Registrar (I/c)