

UNDERTAKING FOR PLACING REPEAT ORDER
(As per IPE Purchase Manual Sub-Section :4.8)

I, _____ from Dept. of _____ has intended for the procurement of _____, through repeat order. Previously, the cited item/equipment was procured by _____, vide P.O/Contract reference No. _____ and I do undertake that: -

- (a) The repeat order is made without any change in the rates, specifications as well as terms and conditions of supply.
- (b) This repeat order is placed within 180 days from the date of Original Purchase Order.
- (c) No buy-back was involved in the purchase order.
- (d) Any amended order shall not be considered for repeat order.
- (e) There is no downward trend of price of the commodity, which is being ordered under this repeat order.

Date:

Signature of the Indenter

Recommendation of HoD/Deans

Date:

Signature