



INDIAN INSTITUTE OF PETROLEUM AND ENERGY

Main Building, II Floor, AU College of Engineering (A)

Andhra University, Visakhapatnam - 530 003

Tele: 0891 -2585152, Email: office@iipe.ac.in, website: www.iipe.ac.in

Ref. No.: IPE/Proc/105/DPC-ES

Date: 19.12.2024

OFFICE ORDER

Sub: Constitution of Department Purchase Committee for Earth Sciences Stream – Reg;

1. In pursuance of Subsections 3.4 & 3.5 of Institute's Purchase Manual, the Competent Authority is pleased to constitute the Department Purchase Committee (DPC) for 'Earth Sciences Stream', comprising of the following members, for procurement of all items both consumable and non-consumables (equipment, machinery etc.) up to Rs. 25 Lakhs as mentioned below:

- (a) Head of Department/ Section (Chairperson) – HoD (PE&ES);
- (b) Indenter – Concerned Indenter;
- (c) At least two faculty/ staff members of the Concerned Department/ Section:
 - (i) Prof. Deepak Amban Mishra, Associate Professor;
 - (ii) Prof. Roshan Kumar Singh, Asst. Professor;
- (d) Co-opted Members(s) by the Chairperson (If any) - as nominated by the Concerned HOD;

2. The presence of Chairperson, Indenter and at least one member from Sl.(c) above, shall be mandatory.

3. In case of Indenter and HoD is the same, the senior-most faculty member i.e. (Sl (c)(i)) above will be the Chairperson for the DPC.

4. In case, the Chairperson/ member of the Committee is proceeded on leave/ tour/ outstation, the faculty member who takes over the duties of such DPC member, will be the part of the Committee.

5. The above committee, henceforth, will review all the relevant procurement cases for the Earth Sciences stream including the cases which are in process.

6. This is issued with the approval of the Competent Authority.


19/12/24
Acting Registrar

Acting Registrar

Indian Institute of Petroleum & Energy
Visakhapatnam

- Copy to :** (i) All the concerned DPC members;
(ii) Office of the Registrar;
(iii) HoD (PE&ES);

Info: Director -for kind Information;