



INDIAN INSTITUTE OF PETROLEUM AND ENERGY

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OFFICE ORDER

CONSTITUTION OF DEPARTMENT PURCHASE COMMITTEE

Department of Mechanical Engineering

In pursuance of Sub-section 3.4 & 3.5 of Institute's Purchase Manual, the Competent Authority is pleased to constitute the Department Purchase Committee (DPC) for the Dept. of "Mechanical Engineering", comprising of the following members, for procurement of all items both consumable and non-consumables (equipment, machinery etc.) up to Rs.25 Lakhs is as furnished below, till further notice:

- (i) Head of Department/Section (Chairperson) – HoD (Mech.);
- (ii) Indenter - Concerned Indenter;
- (iii) At least two faculty/staff members of the Concerned Department/Section: -
 - a) Prof. C V Rao, Asst.Professor;
 - b) Prof. Sharon H, Asst.Professor;

(iv) Co-opted Members(s) by the Chairperson (If any)-As nominated by the Concerned HOD;

Presence of Chairperson, Indenter and at least one member from Sl(iii) above, shall be mandatory.

2. In case, the member of the committee is proceeded on leave/tour/outstation, the faculty member who takes over the duties of such DPC member, will be the part of Committee.


Registrar (I/c)

Distribution: (i) Concerned members;
(ii) HoD;

Info: O/o Director;



