



భారతీయ పెట్రోలియం మరియు శక్తి విజ్ఞాన సంస్థ

भारतीय पेट्रोलियम और ऊर्जा संस्थान

INDIAN INSTITUTE OF PETROLEUM AND ENERGY

(An Institute of National Importance by an Act of Parliament)

Vangali village, Sabbavaram, Anakapalli – 531035, Andhra Pradesh

Email: library@iipe.ac.in

Website: <https://iipe.ac.in/library>

Ref. No. IIPE/Lib/Intern/2026-27/ 968

11-April-2026

Applications are invited for Library Intern

Indian Institute of Petroleum and Energy (IIPE), Visakhapatnam, a domain-specific Institute at par with IITs and IIMs, is established by the Government of India under the aegis of the Ministry of Petroleum and Natural Gas (MoPNG) in the year 2016. The Institute library is equipped with state-of-the-art ICT enabled library with RFID and modern facilities and services. The library requires young dynamic, tech-savvy, and committed recent pass out in **Masters of Library and Information Science (MLISc)** from recognized Indian Universities/Institutions to serve as Library Intern purely on a temporary basis for one year. Candidate with good communication and interpersonal skills and enthusiasm to learn new skills and deliver services using emerging tools and technologies will be preferred.

- | | | |
|----------------------------------------|---|--------------------------------------|
| a) Name of the post | - | Library Intern |
| b) Number of positions | - | 1 (One) |
| c) Nature of Appointment | - | Purely Temporary |
| d) Duration of Internship | - | 12 Months (From the date of joining) |
| e) Monthly Stipend | - | ₹23000/- per month |
| f) Document verification | - | 22-April-2026 (Wednesday) |
| g) Date & Time of Skill test/Interview | - | 22-April-2026 (Wednesday) |

Note:

- Candidates must be present at 10:00AM for document verification, after 11:00 AM no candidate will be allowed for document verification and to appear in selection process.
- The Institute reserves the rights to conduct Written Test/Skill Test to restrict the number of candidates to a reasonable limit for Interview.

1. Essential Qualifications:

- First Class in Master in Library and Information Science (MLISc) or equivalent from a recognized Universities/Institutions having good academic record.
- Graduation in any discipline with at least 55% marks.

2. Desirable:

Working knowledge of Computer/ Library Automation software/ Digital Library software.

3. Nature of Internship: The interns:

- Have to work six days in a week and be ready to work in different shifts and weekends/holidays, on a rotation basis, or as and when required.
- Work on different functions and services of the library using emerging tools and technologies in the field of Library & Information Science, and related discipline.

- c) As per the requirement of the library and works assigned by the Librarian or concerned authority.

4. Selection Procedure:

- a) The selection of the candidate will be based on written test/skill test followed by personal interview.
- b) The Institute reserves the right to conduct Written Test, Trade Test, and Interview, wherever the circumstances warrant or may fix criteria to restrict the number of candidates for Interview to a reasonable limit on the basis of minimum qualification or higher than those prescribed herein.

5. Age Limit:

- a) Not exceeding 27 years as on **22-April-2026**.
- b) Relaxation for SC, ST and PH category candidates (up to Age Limit-32 years) and OBC category (up to Age Limit-30 years) will be applicable as per Government of India norms.

6. Leave: 12 Casual Leaves during the term.

7. Venue of Skill Test & Interview:

*Indian Institute of Petroleum & Energy,
Vangali Village, Sabbavaram Mandal,
Distt. Anakapalli – 530035, Andhra Pradesh*

8. Tentative Date & Time of reporting for written test/trade test and personal interview:

22-April-2026 (Wednesday, 11:00 AM onwards)

9. Termination of Service:

Services are liable to terminate with one month's notice in writing given by either side.

10. General Instructions:

- a) The candidates must be citizens of India.
- b) The post is open to eligible candidate irrespective of caste and categories to apply.
- c) The applicant must have passed MLISc or equivalent examination either in the year 2024 or 2025. However, those expecting MLISc final result and mark sheet by the day of skill test/interview may also apply.
- d) *Candidates who passed MLISc or equivalent examination before 2024 need not to apply.*
- e) Application other than the prescribed form will not be entertained.
- f) No correspondence whatsoever will be entertained from the candidates regarding the conduct and result of the written test/interview and the reasons for not being called for the written test/interview.
- g) Selected Intern's performance will be evaluated quarterly.
- h) Internship tenure may be extended for another 12 months based on performance and requirement

- i) Selected candidate shall not have claim on any regular position and shall not bestow any of the privileges as regular employees of the Institute.
- j) The Institute reserves the right to terminate the services of selected trainee at any time without assigning any reasons giving one-month notice.
- k) If candidate willing to leave the Institute for a reason, He/she need to inform the institute at least 30 days earlier.
- l) No accommodation facilities are admissible to Library Interns during the training programme.
- m) No TA/DA shall be admissible to the candidates for appearing in the selection process.
- n) All disputes will be final to the decision of IPE Empowered committee and in Visakhapatnam/Anakapalli jurisdiction only.
- o) In case of any dispute/ambiguity incurs in the selection process the decision of the Institute in all matters relating to eligibility acceptance /rejection of application, mode of selection will be final and no queries or correspondence will be entertained.

11. Institute reserve the right to:

- i. fix, modify or revise the eligibility conditions, age, and selection criteria at any time, prior to selection.*
- ii. fill up the post, not to fill up the post or cancel the advertisement in whole or partly without assigning any reason.*
- iii. place a reasonable limit on the total number of candidates to be called for the written test/interview.*
- iv. to relax in any criteria in case of meritorious candidate.*

IMPORTANT:

- A. Candidates need not to send hard or soft copy of the application form to the Institute.
- B. Carry filled application form.
- C. Bring original certificates for verification.
- D. Self-attested two-set photocopy of certificates.

For any query/clarification candidates may contact:

Library
+91 9032230014
Email: library@iipe.ac.in

Date: 11-April-2026

Sd/-
Registrar
IPE, Visakhapatnam



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APPLICATION FOR LIBRARY INTERN

Before applying, read Advertisemnt carefully.

Reference No.	:	Ref. No. IIPE/Lib/Intrn/2026-27/968 Dt. 11-April-2026	Affix here recent passport size photograph
Applied for	:	Library Intern	
Document verification Date:	:	22-April-2026 (10:00AM-11:00AM)	
Date of Skill Test/ Interview	:	22-April-2026 (11:00AM onwards)	Signature

1. PERSONAL INFORMATION

1	Name (IN CAPITAL LETTERS)	:	
2	Gender	:	
3	Father's/Mother's/ Guardian Name	:	
4	Date of Birth)	:	DD/MM/YYYY
5	Age as on 22-April- 2026	:	YY/MM/DD
6	Email ID	:	
7	Mobile Number	:	
8	Category	:	GENERAL/ SC/ ST/ OBC/EWS/ PH
9	Address for Correspondence	:	
10	Permanent Address	:	

2. EDUCATIONAL QUALIFICATIONS: (Self attested supporting documents is to be attached)

Examination Passed	Degree/ Diploma	Board/ University/ Institute	Year of Passing	Grade/ Division	Percentage/ CGPA (If percentage not applicable)	Subject Studied
10 th						
12 th						
Graduation						
BLISc.						
MLISc.						
Post Graduation						

3. Other Qualifications:

4. Experience if any:

S.No.	Organization	Period of Service		Post held	Scale of Pay/ Stipened	Nature of Duties
		From	To			

5. Contact Information of ONE Reference working in LIS field.

Reference	
Name	:
Designation	:
Organisation	:
Address	:
Phone No.	:
Email	:

6. Number of Enclosures: _____

Declaration

I hereby declare that the particulars given above are true and correct. At any stage if any of the information furnished by me is found to be false or incorrect, suitable action may be taken against me. If selected, I agreed to abide by the rules and regulations of the Institute.

Place:

Date:

Full Signature of the Candidate