



INDIAN INSTITUTE OF PETROLEUM & ENERGY VISAKHAPATNAM

RECRUITMENT FOR OUTSOURCED POSITIONS

Advt. No.: IPE/Recruit/NTS/Outsource/2024/03

Date: 13th Sept, 2024

Applications in the prescribed format along with required documents are invited from the interested candidates for the following position for institutional services on outsource (**deployment through Outsourcing Manpower Agency**). The position is purely temporary in nature and may co-terminus with the contract of the manpower agency with this Institute. The details of the position are as follows:

S.No	Name of the Outsourcing Post	No. of Posts	Pay (Consolidated)
01	Lab Assistant (Mechanical Engineering)	01 (One)	As per Central Government Minimum rates of wages applicable for Skilled category

Qualifications & Experience:

Name of the Outsourcing Post	Qualification & Experience	Upper age Limit
Lab Assistant (Mechanical Engineering)	(i) Bachelor's Degree or Three Years' Diploma (after 10+2) in Mechanical Engineering with at least 55% marks or an equivalent CGPA in a grade point scale from a recognized University/ Institute; (ii) Two years relevant experience in the relevant laboratories of teaching / research institutes/ industries or Organizations; (iii) Proficiency in the use of variety of computer applications such as M.S. Word, Excel, Power-point etc.; Desirable: Proficiency in SolidWorks modeling.	30 Yrs

General Instructions to the Candidates:

1.	The candidate must be a citizen of India.
2.	Candidates should read carefully the requisite minimum essential qualifications and experience criteria laid down in the advertisement.
3.	The engagement shall be purely on outsource basis through manpower outsourcing agency of the Institute and period of engagement shall be purely dependent on the requirement of the Institute and co-terminus with the contract of the manpower agency with this Institute. The salary will be paid through the manpower agency engaged by IPE Visakhapatnam. Please note that this is purely a temporary appointment, and selection does not entitle for any claim what-so-ever of permanency or regularization against any regular post or any vacancy arising in future in this or any other cadre/ post on the basis of this service. The Institute can fix the consolidated salary lower/ higher in the given range.
4.	Method of Selection: Step I: Trade Test - 100 marks (Qualifying in nature) Step II: Written Test - 80 Marks Step III: Computer Proficiency Test - 20 marks } Total - 100 marks The candidate who qualify the Trade Test and obtains the merit in Written Test & Computer Proficiency Test will be empanelled for the said position.
	The interested candidates possessing the requisite qualification & experience are required to send the completed form in the prescribed format placed at Annexure-1, along with one set of original scanned self-attested relevant copies of testimonials/ mark-sheets, certificates and age proof on or before 20th Sept, 2024 through email to < staffrecruitment@iipe.ac.in >. Incomplete applications or applications not in the prescribed format or without self-attested copies of certificates/ testimonials or received after the last date are liable to be rejected.



Signature
Registrar
REGISTRAR
12/09/24

INDIAN INSTITUTE OF PETROLEUM & ENERGY
VISAKHAPATNAM



INDIAN INSTITUTE OF PETROLEUM AND ENERGY VISAKHAPATNAM

Proforma of Application Form

(A) General Information

1.	Post applied for		Paste recent passport size photograph
2.	Full Name (in Block letters)		
3.	Father's / Husband Name		
4.	Gender (Male/ Female/Others)		
5.	Date of Birth/...../.....	
6.	Age as on 20.09.2024 Years Months Days	
7.	Marital Status	Married/ Unmarried	
8.	Mobile No.		
9.	Email Address		
10.	Correspondence Address		
11.	Permanent Address		

(B) Academic Qualifications:

Sl.	Name of the Degree	Subjects/ Specialization	Board/ University	Year of passing	Percentage/ CGPA
1.	10 th Class/ equivalent				
2.	10+2/ equivalent				
3.	Bachelor's Degree				
4.	Master's Degree				
5.	Other (Specify)				

(C) Experience (duly supported with certificates issued by the concerned employer (s))

Chronological list of experience							
Sl	Designation	Name of the Employer	Period of Experience		No. of years/ months	Scale of pay & Gross emoluments	Nature of work done
			From date	To date			

(D) Additional Information, if any:

Declaration: I hereby declare that I have carefully read and understood the instructions and particulars supplied to me, and that all entries in this application as well as attached sheets are true to the best of my knowledge and belief. If any part of the information given is found to be false or incorrect, I shall forfeit the claim to the post and will be liable to the disciplinary action.

Date:

Signature of Applicant