



VISAKHAPATNAM

विद्या प्रशस्यते लोके:

INDIAN INSTITUTE OF PETROLEUM AND ENERGY

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Post-Doctoral Fellowship (PDF) Guidelines

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Objective:

Indian Institute of Petroleum and Energy (IPE) invites applications for the position of PDFs to identify motivated young researchers and support them in frontier areas of science, technology, engineering, and mathematics. The fellows will work under a mentor, and this fellowship will provide them with a platform to develop as independent researchers.

Duration:

The PDFs are available for a maximum period of three years, with an initial offer for a period of 1 year extendable every year on satisfactory progress as certified by the Performance Appraisal Committee (PAC)

Mentors:

1. The selected PDFs will be attached to regular faculty members of IPE, who will act as mentors.
2. They will be attached to mentors primarily to facilitate their research work. The Fellow is expected to undertake the research objectives by themselves during the entire fellowship duration. They will work with the mentors instead of working under them.
3. Mentors shall have at least 5 years of post-doctoral experience (after PhD thesis submission).

Age Limit:

1. Maximum 35 years (to be relaxed per Government of India guidelines). Age will be calculated by taking the date of closure of the respective advertisement for PDF.
ST and SC: 40 years
OBC: 38 years
General: 35 years
Female: 40 years
EWS
PwD (As per GoI Norms)

Eligibility:

1. The applicant must have obtained Ph.D./M.D./M.S. degree from a recognized University. Those who have submitted their Ph.D./M.D./M.S. thesis and are awaiting the degree award are also eligible to apply. However, such candidates, if selected, will be offered a lower fellowship amount till they qualify for the eligible degree. However, the total duration will be three years **and the thesis should be awarded within SIX months of the start of fellowship.**
2. The applicant (within 5 years of completion of PhD) with at least two papers (as first or corresponding author) in Journals of repute (SCI/SCIE and Q1/Q2)
3. PhD holders of IPE are not eligible to apply.
4. PDF at IPE can be availed only once by a candidate in their career.
5. A mentor shall have up to two PDF fellows at any time.
6. International applicants are also encouraged to apply

Signature 7/6/23

Selection Process:

1. The call for applications for PDF will be notified through the website (www.iipe.ac.in)
2. Applications received by the Office of Dean (R&D) will be forwarded to the Department's Faculty Screening Committee for recommendation. The Central Faculty Screening Committee will approve the recommended candidates, followed by an interview. Such candidates will be reimbursed Second AC to and fro fare from their place of stay by the shortest route for attending the interview.
3. Candidates from abroad may be interviewed through Video conferencing.

Fellowship Amount:

The fellowship is purely a temporary assignment for a maximum period of 3 years. The fellows will be entitled to receive the grants as given below:

Year	Consolidated Fellowship per month (inclusive of all)	HRA
1 st Year	Rs. 70,000/- Rs. 55,000/- for candidates who have submitted the thesis but the degree not awarded	HRA at the prevailing rates will be paid if the institute cannot provide accommodation in hostels/quarters.
2 nd Year	Rs. 75,000/-	
3 rd Year	Rs. 80,000/-	
Contingency Grant: Rs. 2,00,000 /- Per annum		

Contingency grants can be used for minor equipment, consumables, contingencies and domestic/International travel travel. It can be also be Cumulative similar to PhD Scholars. There is no provision for supporting research personnel under this scheme.

Application Forms and details:

1. Application Form and related attachments
2. Age Proof Certificate
3. Qualifications Certificate and Mark sheets
4. Category Certificate
5. Undertaking Form

Nature & Duration of Support:

1. PDFs will be eligible to serve as co-guides for guiding U.G./P.G. students enrolled for projects/dissertation work along with their mentors.
2. Apart from the research pursued by the post-doctoral fellow, the Department will utilise their services for teaching and research assistance in the departmental work, including teaching, evaluation, handling tutorials, laboratory classes and research project execution.
3. The fellows are not eligible to receive any other fellowship from any government or non-governmental source during the fellowship's tenure.
4. The fellows will not be allowed to work with the PhD guide/co-guide.

Signature

Progress Report & Performance Appraisal:

1. PDFs shall present a progress report every six months to a Performance Appraisal Committee detailing the research work carried out and reprints/preprints/manuscripts of title papers published/accepted for publication or communicated, patents filed, etc., for this purpose.

Leave:

1. Thirty (30) days leave with fellowship will be provided annually. The leave can be availed pro-rata after the fellowship has been completed.
2. Participation in scientific workshops in India or abroad will be treated as on duty.
3. Maternity (180 days) /Paternity (15 days) leave as per the Govt. of India instructions issued occasionally.
4. Leave up to 6 weeks can also be granted for miscarriage, including medical termination of pregnancy if supported by a proper medical certificate. Such leave can be combined with any other leave due and will not entail any loss of fellowship.

Medical benefits:

1. PDF and their legal dependents will be provided medical benefits under the Group Insurance Policy applicable to academic staff per the institute's norms.

Termination of the Fellowship:

1. If PDF wishes to terminate the fellowship before the end of the tenure, they can do so with the prior approval of the competent authority, giving one month's notice.
2. IPE reserves the right to terminate the Fellowship at any stage if the fellow's performance (or) conduct is unsatisfactory/ grant has not been appropriately utilized after giving one month's notice to the Post-Doctoral Fellow.


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