



OFFICE OF DEAN OF ACADEMIC AFFAIRS & ADMIN
INDIAN INSTITUTE OF PETROLEUM AND ENERGY

VISAKHAPATNAM-530003

Date: 17th June 2023

SUB: THE 3RD CONVOCATION 2023

Dear Graduating Students,

It is happy to inform you that the third (3rd) Convocation of the Institute will be held on Saturday, the 5th of August 2023. All students graduating in the session 2022-23 are eligible to be awarded the degrees at the Convocation either in person or in absentia.

Prof. Archana Bhattacharyya, INSA Senior Scientist at the Indian Institute of Geomagnetism (IIG) will be the **Chief Guest** and will deliver the Convocation Address. SEME

- The convocation ceremony shall be held in conventional mode. i.e. all the degree recipients shall be required to physically present themselves at the convocation ceremony for the award of the degree.
- Registration for Convocation and payment of necessary fees of Rs. 2000/- for the Degree are **MANDATORY** for all **degree recipients** irrespective of whether one is attending or not attending the ceremony through the given link on or before 15th July 2023.
- Students have to mark their attendance and collect the gate pass, Convocation Scarf, and food coupons from the allotted counter between 2 PM to 3 PM on 04-08-2023.
- Attending the rehearsal is **MANDATORY** for all degree recipients. Degree recipients attending the rehearsal **ONLY** shall be permitted for the convocation ceremony.
- Degree recipients coming for the convocation shall plan for their accommodation in hotels well in advance. Hostel accommodation shall be provided **ONLY** to degree recipients on prior request and accommodation shall be given on multi-occupancy in hostel rooms. Requests for the same should be made during the registration process along with the relevant details and food will be served inside the hostel on a payment basis.
- Degree recipients must **STRICTLY** follow the dress code as mentioned below:
Boys: white/cream Color kurta-pajama and formal shoes/leather footwear.
Girls: white scream Color salwar-kurta and ladies shoes.
- The degree in absentia will be issued from 7th August 2023 onwards to you or to a person authorized by you (in writing) or else by speed post.
- Please visit the Convocation Website for registration for the Convocation/ Degree in Absentia and for more details / live webcast of the online Convocation. Any further guidelines/ instructions will also be available on this website so it may be a good idea to keep visiting the convocation site on a regular basis.

We hope to see you attending the Convocation. Please follow the convocation website for time-to-time updates.

Once again, on behalf of IIPE, I congratulate you on your graduation and wish that you, your families, and your friends all stay safe.


17/6/2023

DOAA
IIPE Visakhapatnam


Dean of Academic Affairs and Admin
भारतीय पेट्रोलियम और ऊर्जा संस्थान
Indian Institute of Petroleum and Energy
Visakhapatnam-530003/विशाखापट्टणम-530003
Date: _____

Email

Phone

Address

www.iipe.ac.in

Payment instructions on the Application Process for Award of Degree

In order to apply for the award of your Degree/ Diploma (In person during Convocation on 5th August 2023 or through Speed Post, go to the SBI Collect portal, pay the convocation fees, and note down the transaction reference number.

The deadline for the process is 15-07-2023

Procedure for Payment of Convocation Fees using State Bank Collect

1. Go to the following URL of SBI Collect

<https://www.onlinesbi.sbi/sbicollect/icollecthome.htm?corpID=1054563>

2. Accept the terms and conditions and proceed

3. Select the following in the drop-down menus:

State of Corporate / Institution: **All India**

Type of Corporate / Institution: **Educational Institutions**

4. Click on Go

5. Select from the drop-down menu:

Educational Institutions Name: **INDIAN INSTITUTE OF PETROLEUM AND ENERGY**

Click <Submit>

6. Select from the drop-down menu:


Select Payment Category: **CONVOCATION FEE 2023**

7. Complete the form that appears, make payment, and note the transaction reference number correctly.

The sample form is given below

State Bank Collect State Bank Collect Exit

State Bank Collect 11-Aug-2022 [05:32 PM IST]



INDIAN INSTITUTE OF PETROLEUM AND ENERGY
2ND FLOOR MAIN BUILDING AUCE VISAKHAPATNAM, VISAKHAPATNAM-530003

Provide details of payment

Select Payment Category *

PURPOSE OF PAYMENT *

STUDENT NAME *

ROLL NO *

SEMESTER *

AMOUNT *

Remarks

* In case of any query, please mail to Studentfee@iipe.ac.in

Please enter your Name, Date of Birth (For Personal Banking) / Incorporation (For Corporate Banking) & Mobile Number. This is required to reprint your e-receipt / remittance(PAP) form, if the need arises.


13/6/2023
Associate Dean
Academic Affairs and Admin

to
**Dean of Academic Affairs and Admin**
भारतीय पेट्रोलियम और ऊर्जा संस्थान
Indian Institute of Petroleum and Energy
Visakhapatnam-530003/विशाखापट्टणम-५३०००३
Date: _____