

**Expression of interest for providing premises for Hostels for
Indian Institute of Petroleum and Energy (IPE), Visakhapatnam, AP
Advt No.IPE/Eol/001/2018-19**

The Government of India under AP Reorganization Act has offered to set up several Central Funded Institutions of National importance in the state of Andhra Pradesh (AP), one of them being Petroleum University. Accordingly, under the aegis of Ministry of Petroleum and Natural Gas (MoPNG), a Petroleum University by the name '**Indian Institute of Petroleum and Energy**' (IPE) is set up. The Government of Andhra Pradesh has allotted 200 acres of land in Sabbavaram Mandal, Visakhapatnam for setting up IPE. Till such time permanent campus is ready for occupation at Sabbavaram, the Institute is presently running at its temporary campus at Andhra University of College of Engineering, Visakhapatnam. Expression of interest is invited for providing fully furnished premises for hostels of IPE both for Girls' and Boys' to be effected from July, 2019 for the academic year 2019-20 broadly as per the requirements given below:

- 1) The Hostel accommodation shall be approximately for 325 students of which about 50 students shall be girls;
- 2) The vendor should provide catering also to the hostel students in the premises viz. Breakfast, lunch, evening snacks, dinner etc., as per the prescribed menu and the vendor should have an experience of minimum two to three years in this field.
- 3) The accommodation shall be separate for Boys' and Girls';
- 4) The premises shall preferably be within 15 Kms radius from Andhra University College of Engineering;
- 5) The premises shall preferably be at one place separately for Boys' and Girls. However, for one reason or the other if the premises are not available at one place, there is an option that may be considered for premises at different places.
- 6) The premises shall be under exclusive and dedicated usage of IPE and no other guests are entertained;
- 7) The Agency shall have either full ownership of the premises and might have taken on long lease from third party. However, required proof of documentation to be submitted;

- 8) IPE may also consider the agencies who are interested in building the premises for IPE;
- 9) The lease agreement initially shall be for a period of one year; extendable by **One** more year;
- 10) The Agency shall provide the details of contact person who will be the single point coordinator and responsible for all the obligations;
- 11) A clause of termination of the contract with three months' notice from IPE side shall be incorporated in the agreement;
- 12) The bill shall be raised by the agency before 5th for the previous month and payment shall be released within 20 days from the date of receipt of technically and commercially clear bill after effecting necessary TDS deductions;
- 13) Applicable GST shall also be paid subject to providing required documentation;
- 14) The agency to take required approvals, licenses if any for the premises to be used as Hostels;
- 15) The agency to allow continuous enjoyment of the licensed premises, amenities, furniture and fixtures thereof;
- 16) The agency shall give free access to the licensor and their representatives to enter into the premises at all times;
- 17) The agency to repair and keep in good working conditions, furniture, fittings, other equipment and drainage/sewage lines etc.;
- 18) If at any time during tenure of the license, the premises are affected/destroyed/damaged on account of natural calamities, the agency to get them repaired/replaced immediately;

AMENITIES & FURNITURE:

- 19) Each room size should not be smaller than 10' x 12' (excluding the area of attached toilet) and shall accommodate two or three members as required;
- 20) Individual good quality, cot, bed, pillow, study table and chair shall be provided for each student;
- 21) All the rooms shall be equipped with Wash basin, mirror, cup boards, fan and tube lights as required;

- 22) All the rooms shall have attached toilet with hot water facility;
- 23) 24/7 uninterrupted water and power should be available to the rooms and the premises as required;
- 24) Power supply shall have suitable back up and it shall include Air conditioners load also;
- 25) Every room will have a provision for Air conditioners which may be opted by the students;
- 26) A common television set shall be installed in a common hall with digital set top box connectivity;
- 27) Agency to provide additional space for common facilities like gym, indoor games (TT, Chess, Caroms etc.,) in each premises of the hostel;
- 28) Wi-Fi facility is to be provided free of cost to all the students;
- 29) Round the clock security 24/7 is to be deployed to the premises;
- 30) Surveillance CC Camera system is to be provided and maintained as required covering all the floors and important areas of the building;
- 31) Housekeeping and sanitation is to be maintained to the satisfactory levels;
- 32) Washing machine is to be provided at all floors;
- 33) Round the clock RO drinking and running water should be ensured;
- 34) Sufficient no. of chairs are to be arranged in the common recreation hall like for viewing television etc.;
- 35) Daily newspapers of English, Telugu and Hindi are to be provided in the common recreation hall;
- 36) The agency may also express interest for providing catering facility to the students which include breakfast, lunch, snacks, dinner etc., as per the menu which shall be provided, for which a separate rate contract would be entered;
The vendor should take required licenses from the competent authorities like food license from FSSAI etc.
- 37) The staff deployed at Girls; hostel shall be ladies only;

The individuals/agencies financially sound and capable of meeting the requirements broadly as aforesaid but not limited to only those, may express their interest with their

profile, building details, solvency details, experience, along with infrastructural plan and the time limit by which they can make the facility ready for occupation

The individuals/agency shall also to provide their IT returns of past three years;
Physical document of their expression of interest may be sent by Registered post so as to reach by December 15, 2018 by

Director,
Indian Institute of Petroleum & Energy,
2nd floor, Andhra University College of Engineering,
Visakhapatnam 530 003

However the Director reserves the right to accept and/or reject any expression of interest in full or partial and also to receive any subsequent expression of interests beyond the due date.

- Canvassing in any form and /or bringing any influence, political or otherwise will be treated as a disqualification and their expression of interest shall summarily be rejected;
- The Institutes reserves the right to rectify any discrepancy of the Advertisement, if found later on.
- Applicant shall be responsible for the correctness of the information provided in the Expression of interest. If it is found at a later date that any information given in the Expression of interest or thereafter is incorrect / false, their expression of interest not only shall be rejected but also the agency shall be black listed for future;
- Institute will not be responsible for non-receipt of Expression of Interest within the stipulated date or for postal / transit delays and documents not attached / incomplete;
- Expression of interest received through brokers/agents/notorious back ground shall out-rightly be rejected.

- The Director reserves the right to accept or reject any or all the Expression of interest received without assigning any reason. The decision of the Director shall be final and binding;

- Any dispute with regard to the selection/acceptance shall be subject to Visakhapatnam jurisdiction only.